



Dominican Black Canyon Neighborhood Association

Board Meeting

MINUTES

February 8, 2017

Dominican University, Guzman Hall Room 112

7:00 PM

1. Call to order
2. Additions to agenda
3. Introductions / Neighbor Comments
4. **In attendance:** Jack Nixon, Corinne Bartshire, Bonnie Marks, John Matulich and neighbors: Jay Hubert, Chris Dolan, Marty Wickenheiser, Edie Biddle, Tim Biddle, Jackie Cormier, Jeff Cardneau, Joan Cardneau, and Gary Scholick
5. Approval of January 11 Minutes
Motion: Approve January minutes.
Approved Unanimously
6. Treasurer's Report
No questions, report stands as submitted.
7. Board Vacancy: Jay Hubert is willing to serve.
Motion: Appoint Jay Hubert to the DBCNA Board.
Approved Unanimously
Motion: Appoint Chris Dolan to the DBCNA Board.
Approved Unanimously
John Matulich stated he is resigning from Vice President but will remain a member of the board.
8. Committee Reports
 - a. Membership Committee (Director Position Vacant) Bonnie to update as temp. chair
 - b. Events Committee (Director Position Vacant) Jack to report status of party.
Jack reported that everything is in order for the party on February 10th.
*Chris offered to print professional badges for the board members to wear at the party.
 - c. Communications (Director Position Vacant) Corinne to update as temp. chair
Final invitation / reminders for the party were posted on Nextdoor (by Jack) and distributed via MailChimp (by Corinne) one week prior to the party.
An email distribution and Nextdoor posting were made regarding the open positions on the Board.
Motion: Social events organized by DBCNA should be communicated to our neighbors via all available communications methods (such as Nextdoor, MailChimp, and signage). Formal notices (such as those from the City regarding development projects) that would affect the neighborhood will be shared only via the email distribution list.
Approved Unanimously
*Jack offered to draft a post for the board to review prior to posting on Nextdoor which states something to the affect of "DBCNA has made a decision to share official notices from

the City, County, Dominican University, or other agencies via our email distribution list. If you are interested in receiving these notifications from us, please be sure to join as a member by going to dominicanareanews.com and clicking on Join Now. If you want to check on the status of your membership, email us at info@dominicanareanews.com”

d. Safety & Crime Prevention

*Jack to follow up on neighborhood watch signs and status of money that was collected to procure them.

i. Security camera forum (John)

*Chris offered to take the lead on organizing this event.

Marty suggested surveying the neighbors to evaluate the level of interest.

*Corinne offered to draft a simple survey of three questions: 1) would you attend an event like this, 2) would you like to share your experience, 3) can you connect us with a vendor to invite.

*Bonnie offered to put the survey in a google form.

*Chris and the rest of the board will be asked to review the survey before it is posted on Nextdoor and/or distributed via MailChimp.

*Jack offered to check on availability of Guzman Hall on Saturday morning for this event (completed)

Others suggested looking back at the timing of the event that hosted the fire department. It was successful.

It was stated that vendors covering all ranges of security options should be invited.

After some discussion, Corinne offered the following draft agenda if a Saturday morning is selected for this event:

8:30am – set up

9:00am – neighbor arrival and registration

9:30am – presentations (SRPD, DU Security, 2-3 neighbors)

10:30am – open house to talk with vendors

12:00pm – end of event / clean up

Motion: Allocate \$500 in the budget to cover signage, fliers, and pastries.

Approved Unanimously

e. Community Development: Lourdes approved by zoning administrator.

Chris and Gary reported there will be an appeal hearing on March 14th at 7pm at City Council. They suggested DBCNA issues an email via MailChimp with a link to further information to notify neighbors of this hearing.

9. Unfinished business

a. Distribution of city notifications via MailChimp vs Nextdoor. To members only?

Refer to motion under Communications report above.

b. Review of pending action items

None

10. New business

Newsletter: Discussion occurred regarding the spring newsletter and whether the timing of it should be leveraged to promote the security camera forum. Discussion also occurred regarding the need to plan for the annual meeting and that the dates for that should be considered in conjunction with the security camera forum.

*Chris offered to donate a graphic artist to do the layout of the newsletter.

The following topics were suggested for inclusion in the newsletter:

a. Letter from the President – a reintroduction of DBCNA, what it is, what the neighbors get, how to join, etc.

b. Security Corner – promote the forum

- c. Annual Meeting agenda
- d. Civil Grand Jury – what is it, how to get involved
- e. Danger of living near the hillsides – check your drains, check your insurance
- f. Summer Scoop

*Jack offered to check with DU regarding a date for the Summer Scoop.

11. Announcements

Joan offered to help with membership or emails, etc. She will talk with Bonnie.

12. Adjourn

Next DBCNA Board Meeting: March 8, 2017 at Dominican University, Guzman Hall Room 112