



Dominican Black Canyon Neighborhood Association

Board Meeting

MINUTES

March 8, 2017

Dominican University, Guzman Hall Room 112

7:00 PM

1. Call to order
2. Additions to agenda
3. Introductions / Neighbor Comments
In attendance: Jack Nixon, Corinne Bartshire, Bonnie Marks, John Matulich, Jay Hubert, Marty Wickenheiser, Jeff Cardneau and neighbor: Joan Cardneau

4. Approval of February 8 Minutes
Motion: Approve February minutes.

Approved Unanimously

5. Treasurer's Report
Bonnie reported that the tax return was completed and submitted.

6. Board Vacancies:

- a. Board approval to appoint new members to Board

Motion: Appoint Marty Wickenheiser to the DBCNA Board as Membership Director.

Approved Unanimously

Motion: Appoint Jeff Cardneau to the DBCNA Board.

Approved Unanimously

- b. Any new requests to join the board? None

John announced he will be leaving the Board after the April meeting.

Corinne reminded the Board that the positions of President, Secretary, and Membership Director expire on May 31st along with the general Board Member positions which serve a 1 year term.

7. Committee Reports

- a. Membership Committee (Director Position Vacant) Bonnie to update as temp. chair
- b. Events Committee (Director Position Vacant)

- i. Cocktail Party – debrief (the good and the bad for next year's notes)

- Need more than one bottle opener behind the bar
- Food area and bar were too congested
- Consider setting up a second bar
- Don't have the president behind the bar for the entire event

- Consider host accompaniments for invited guests to introduce them to neighbors

*Jack will send Lindy's summary report to the Board Members.

- ii. Security Camera Forum (Chris) – confirm a date with consideration of annual meeting

Following review and discussion of the survey results:

Motion: Conduct the Annual Meeting and Security Camera Forum as a combined event on Saturday May 20th.

Approved Unanimously

- Room reservation is \$287. Jack will sign the contract with Dominican University.
- Joan and Jeff Cardneau offered to donate refreshments for the event.

*Jay will call Jim Harrison regarding speaking at the event.

*Jack will call the SR Police Chief to invite as a speaker.

- iii. Annual Meeting (Jack) – confirm a date with consideration of security camera forum

- iv. Summer Scoop

Motion: Jack to request August 20th for the Summer Scoop with August 19th as a backup date.

Approved Unanimously

- c. Communications (Director Position Vacant) Corinne to update as temp. chair

- i. Security Camera Forum Survey

*Once some specifics are confirmed, Corinne will draft a Save The Date for the Annual Meeting / Security Camera Forum to distribute electronically.

- ii. Nextdoor announcement of communications protocol

Motion: Jack to post the message on Nextdoor as agreed in email dialogue regarding official notices will be distributed via email.

The Board agreed to send an email reminder of DBCNA meetings with a “click here for the agenda” link.

*Corinne to invite Marty to MailChimp

- iii. Lourdes appeal hearing

- iv. Newsletter – schedule for production and content assignments

*Jack will try to find someone to lead development of the Newsletter.

*Corinne offered to send the list of newsletter content suggestions previously discussed (which was included in the February meeting minutes).

Suggestion to consider adding neighborhood watch program information to the newsletter.

Suggestion to consider adding the annual meeting agenda to the newsletter.

*The newsletter needs to be printed by Mid April for adequate distribution time.

- v. Approve all external correspondence to be from Board rather than individual Board member.
- d. Safety & Crime Prevention
 - i. Neighborhood watch signs

*Kay will give Jack the two checks she collected. Jack will follow up with DPW.

- e. Community Development (Committee Chair Vacant)
- 8. Unfinished business
 - a. Review of pending action items per asterisks in February meeting minutes
- 9. New business
 - *Reminder that we need to prepare a slate of Board Members / Officers for the May election.
- 10. Announcements
- 11. Adjourn

Next DBCNA Board Meeting: April 12, 2017 at Dominican University, Guzman Hall Room 112