

BOARD MEETING Minutes
Wednesday, July 10, 2019 7:00 PM
Trinity Community Church, 1675 Grand Ave.

Present: Board Members Jack Nixon, Bonnie Marks, Jay Hubert, John Contini, Belle Cole, Pauline Ancell, Marty Wickenheiser, Herb Ancell, Becky Gayman

1. Call to order- *Meeting called to order by President Jack Nixon 7:05*
2. Election of officers- *Becky Gayman elected Secretary for DBCNA*
3. Approval of June 12 Minutes- *Minutes approved as read*
4. Treasurer's Report- *Treasurer, Bonnie Marks shared attached budget. Brief discussion. Clarity in accounting for paid and non-paid members is under current update of databases: currently 200 or more paid members.*
5. Committee Reports
 - a. Membership Committee: *Marty Wickenheiser and Bonnie discussed how they will coordinate/update an accurate master database of DBCNA members and share with Board Members. Brief discussion on number of residents in the DBC neighborhood and the percent members of the DBCNA. John volunteered to ask this question of other Neighborhood Association groups.*
 - b. FireWise Committee:
 - i. *Fire (evacuation) Drill and Safety Fair- Jay Hubert, Chairperson of FireWise Committee, reported a disappointing turn out. Additional comments and critique by Board suggested a very positive event for the participating neighbors and agencies involved, i.e. Red Cross. SR Fire Department. A general consensus was the activity had a positive return for the efforts involved.*
 - ii. *Suggested changes/additions for next time were:
~ Evacuation Map Routes; Questions about house insurance reduction for homeowners in a FireWise neighborhood; Thank you notes to participating households; Increase the number of tables, greater distance between tables, thus fewer address/households per check in table. Include the Humane Society re: animal/pet issues.*
 - iii. *Jay and Belle will follow up on a household checklist 'Go Kit' and how to assess or give examples to participants.*
 - c. Safety & Crime Prevention: *Herb Ancell volunteered to make and maintain contact with the San Rafael Police regarding any Safety and/or Crime issues and will gather any such data to present to the DBCNA Board on a quarterly basis. Sgt. Carl Huber may be the person to contact initially.*
 - d. Website development and email blast updates: *Jack stated that Robert So, although not present, continues to support any website needs and email blasts. Many thanks. Regarding the DBCNA email address, Bonnie expressed concern about who is responding, or not, to any emails received. Brief discussion followed as to who has access information and who does email follow-up. John Contini volunteered to check the address on a regular basis so that all questions/emails are responded to in a timely fashion.*
6. Old business
 - a. Comments and critique re: Annual Meeting held June 22 at Trinity Church. *The event was described as fabulous with 60+ members attending, well formatted and in a great new facility. The presentations of the Mayor and Sgt, Huber were informative and the members questions very thoughtful and clear. Accolades to Jack for the format of time allocations per presentations and questions.*

7. New business

a. Summer Scoop (ice cream social): *Discussion about the event; possibly extending invitation to Dominican students what other elements of activities of the DBCNA to include or not in the event. Date and time tentatively set for September 7th from 2-4 pm on the Meadowlands lawn.*

i. Chairperson and everyone's responsibilities- *Pauline Ancell volunteered to chair and Bonnie volunteered to assist, with Jay ordering ice cream with the use of his truck and table and chair(s?)*

ii. Question of inviting DU students - *Jack will follow up with the Dominican personnel regarding the use of the area and any student involvement/invitation.*

8. Fall newsletter

Everyone writes: *Jack encouraged each Board Member to write an article*

Compiler: *Becky agreed to compile the articles*

Editor: *Jack will edit the compilation*

Format: *Monica will format the newsletter; John will learn Word formatting as backup.*

Dates for the Newsletter- *Projected Dates for the Fall Newsletter:*

9/25- All articles due to Becky and pass on for final edit to Jack

9/28- John will have all edited article to format in a newsletter

10/1- Newsletter off to printer

10/7- Jackie Cormier to receive newsletters and prep for 'walkers'

10/12 to 10/19- 'Walkers' to deliver newsletter to all DBCNA residents

9. Membership drive:

Jack suggested many residents just need to be asked to join the DBCNA. Discussion followed regarding approaches to increase involvement of more residents.

10. Chipper Day-

General questions and suggestions how to add to the work crew on Chipper Day. One suggestion was to invite a Boy Scout troop, as a service project, if the date can be set on their calendar.

Meeting adjourned 9:05 pm

Next DBCNA Board Meeting: Wednesday, August 14, 2019: 7pm: Jack and Norma's home.