



Dominican Black Canyon Neighborhood Association

BOARD MEETING MINUTES Wednesday, April 22, 2020 7:00 PM Zoom Meeting – Online

BOARD MEMBERS PRESENT: Jack Nixon, Jay Hubert, John Contini, Bonnie Marks, Marty Wicken, Monica McMillan, Pauline Ancell, Herb Ancell, Becky Gayman

1. Call to order: *7pm by President Jack Nixon*
2. Approval of February 12, 2020 Minutes: *Approved with a spelling correction, Becky*
3. Treasurer's Report: *Bonnie had shared an April 2020 budget Report via email. Discussed with correction to be made to '2020 Income Received'.*
4. Committee Reports
 - a. Membership Committee: *Marty and Monica shared and Board discussed how membership has an uptick with each newsletter.*
 - a. Updating lists re: Mail Chimp. *Not discussed*
 - b. Checking membership list. *Not discussed.*
 - b. FireWise Committee: *Jay and John. Jay noted from discussion with the San Rafael FD that the next Evacuation Drill will be put off until 2021. Discussed how or if to use the two large signs given to the group for FireWise activity. Jay to assess message on sign and if it could be used for general purposes reminding neighbors to be "FireWise".*
 - a. Measure C: Marin Wildfire Prevention Authority passed on March ballot. *Jay noted at present it is not clear when, where, and how the money it generates will be used specifically. Jay opened discussion regarding homeowners reducing fuels around their homes, since a Chipper Day is unlikely due to COVID-19 shut down of activities. Board members shared ideas for messages to the neighborhood; sharing/filling unused green cans, use of 2 extra large compostable bags each week, requesting this 'Essential' work from any gardener that a home owner might employ.*
 - b. How to use new \$500 grant received. *A huge THANK YOU! To John for applying for, writing and submitting for this grant! Discussion, due to the above noted 'Shut down,' to use Grant money for an education focus or a funding focus since a Chipper Day will most likely not be possible.*
 - c. Request from Corte Mesa H.O. Assn. for donation. Need action. *A neighborhood condominium association requested some fiscal support in their efforts at vegetative removal. Board discussed. It was noted there was not a precedence, format, or mechanism to review such a request. Also noted was the small amount of the grant compared to the funds requested from the association. Motion was made to allot \$200 of the \$500 grant to the Costa Mesa H.O. Assn. Seconded. Did not pass with oral vote count. Becky to write a letter to the group to inform them of the Boards situation.*
 - c. Safety & Crime Prevention: *Herb states he has information that would be great for a newsletter article, i.e., any window needs to be 40" from a door handle. He will put such content in an article for the newsletter.*
 - d. Website development and email blast updates: *Robert So, not present but continues with tech support for the DBCNA.*
 - a. Recommendations for improvements or additions

5. Old Business

- e. Spring newsletter: *Top priority for many reasons-fire season, neighborhood support and membership. Discussed a theme, having an online edition or print edition. All board members are to write an article, emphasis pictures, the neighborly care and support of each other. June will be the target for distribution.*
 - a. Bonnie will do Treasurer's report with embellishments.
 - b. Jack will do introduction and a review of February party.
 - c. Jay. *FireWise* information, as it stands without being able to do a Chipper Day.
 - d. Becky, Marty, Pauline, Herb, Monica-Each *respective perspective*.
- f. Continuity Committee: New members for Board - *General theme and discussion was that new Board Members are needed.*
 - a. New owners of Cardneau home.
 - b. New owners at end of Locust ??
- g. Brochure for newcomers to neighborhood: status per John. *Not discussed at this time.*
- h. Feb. 21 "Cocktail Party": *Many thanks to Edie for thinking outside the box, creating a different approach with the delicious catered food! Becky volunteered to write a "Thank You " note and get flowers to Edie. The Board hopes she will consider orchestrating the annual February event next year as well.*
- i. Undeveloped Parcel at end of Dominican Dr. *Discussed the letter sent to the Board requesting input regarding the lands' future as plots for homes or for Open Space. The Board concluded they want to address and support the request from Marin Open Space Land Trust(MOST). Becky was directed to send such a letter in support of MOST 's pursuit of this parcel's consideration for park or open space designation while encouraging the group's engagement with the specific Dominican Drive neighbors.*
- j. Note: the Board voted in Feb. to do the evacuation drill in odd years, i.e. next in 2021.

5. New business

- a. During this pandemic, our neighbor connections are key for building resilience and for sure we already are connecting informally. Vice Mayor Kate Colin is reaching out to us to distribute a digital toolkit to help us be leaders in our neighborhood and assist us in bringing others into the leadership realm. She would like to have a point person to bring the kit to our Association and the first step is easy, letting her know we want to participate. She would like to meet with one member of Board to deliver a kit and explain her "neighbor to neighbor" project. *This request by the Vice Mayor was discussed. Marty and Monica were designated , as membership team, to be point person's when this concept comes forward with specifics.*
- b. Request from Corte Mesa HO Assn. for a donation to assist their fire suppression activity. See Letter. *Note '4.b.c. "*
- c. *Locust Ave. New COVID-19 parking congestion/restrictions discussed.Thanks to Jack for interceding and assisting all parties-Dominican University, Locust Residents, and City of San Rafael-to some semblance of order.*

7. Adjourn

Next DBCNA Board Meeting: May 11, 2020: 7:00pm: Probably Zoom again.