



Dominican Black Canyon Neighborhood Association

BOARD MEETING MINUTES **Wednesday, September 11, 2019 7:30 PM** **Nixon home: 301 Locust Ave.**

Present: Pauline Ancill, Bonnie Marks, Marty Wickenheiser, Monica McMillan, Herb Ancill, Jack Nixon, Jay Hubert, Becky Gayman

1. Call to order-*Meeting called to order by President Jack Nixon at 7:38.*
2. Approval of August 12 Minutes-*Minutes approved with two corrections.*
3. Treasurer's Report-*Treasurer Bonnie Marks presented and explained report.. See attached. Discussion regarding the budgeted membership dues and that received, about \$1000.00 difference. General consensus that amount will be received after newsletter sent out in October.*
4. Committee Reports
 - a. Membership Committee: *Marty and Monica shared that in 2019 DBCNA has 231 members, of which 21 are new. At the end of the calendar, they are projecting close to 300 but hope for 400 total members*
 - b. FireWise Committee: *Jay states Firewise summary of activities since the Spring newsletter will be in the upcoming newsletter.*
 - c. Safety & Crime Prevention: *Herb shared his pleasure in meeting with the San Rafael Fire Service- Carl Hubert, was very productive. His report will be in the newsletter as well.*
 - d. Website development and email blast updates: *Robert So, although was not present, work is much appreciated for expertise in technical support.*
5. Old Business
 - a. Summer Scoop (ice cream social): *Pauline gave an assessment of the event and input from participants.*
 - i. Critique by all- *Very cool weather seemed to keep the numbers down from last year. However, board members noted the positive conversations with neighbors regarding the event and the events the Board has engaged in. Suggestions for changes were- 1) change to Sunday, not Saturday, same time from 2-4. 2) Change name to 'Summer Social'. 3) local handouts to promote.*
 - i. Supplies- *Too much ice cream ordered! Surplus taken to Homeward Bound for enjoyment and consumption.*
 - ii. Venue- *No concerns noted for venue, just the weather and the day of the weekend, as noted above.*
 - b. Fall newsletter
 - i. *Everyone writes an article and sends to Becky-Discussion of what other DBC neighborhood organizations to ask for articles/information. Suggestions- Safe Routes to Schools, Trinity Church re: public playground space, Marin Shakespeare, Dominican Sisters, and more.*
 - ii. *Becky/Jack to edit and compile articles*
 - iii. *Becky sends to Jack on 18th for sub-editing.*
 - iv. *Jack sends to Monica on 19th to format articles into printer ready newsletter*
 - v. *Monica sends to printer Sept.25*
 - vi. *Copy Express (Sunny) returns printed newsletters on Sept. 30. Oct 1 latest.*
 - vii. *Oct 1: staple and fold party at Jack's home at 7pm*
 - viii. *Oct. 2; Jack delivers to Jackie Cormier.*

- c. Membership drive: *Jack led discussion regarding strategies to bolster membership ensued; specific new members mentioned, personnel notes as dues reminders, face to face encouragement with neighbors.*
- 6. New business
 - a. Consideration of filemaker program for membership data collection-*Brief discussion. Cost about \$350. No resolution at this time.*
- 7. Adjourn-*Meeting adjourned At 8:45pm. Next DBCNA Board Meeting: October 9, 2019: 7:00pm: Trinity Church.*